



## REQUEST FOR QUOTATION

The Cagayan Economic Zone Authority (CEZA), will undertake a Small Value Procurement for the "Rental of Two Tourist Buses to be Used for CEZA Capacity / Team Building", in accordance with Section 53.9 of Implementing Rules and Regulations of Republic Act No. 9184.

<b>Name of Project</b>	Rental of Two Tourist Buses to be Used for CEZA Capacity / Team Building
<b>Approved Budget for the Contract</b>	Two Hundred Thousand Pesos (P260, 000)
<b>Specifications</b>	See attached Technical Specifications (Annex B)
<b>Location</b>	Mandaluyong City
<b>Delivery Term</b>	Three (3) days from the receipt of Notice to Proceed (NTP) or Acceptance of Purchase/Job Order

Interested suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGEPs Registration Number, Omnibus Sworn Statement, Authority of Signatory (Secretary Certificate) if applicable, price quotation form (Annex A) and Technical Specification compliance (Annex B) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 5:00 PM of July 4, 2022 at the Cagayan Economic Zone Authority, 10<sup>th</sup> Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City, Metro Manila. Open submission may be submitted, manually or through facsimile at 8291-6704 to 8 local 362 or email @ [bacsecretariat@ceza.gov.ph](mailto:bacsecretariat@ceza.gov.ph).

For inquiry, you may contact us at tel. no 8291-6704 to 8 and email [bacsecretariat@ceza.gov.ph](mailto:bacsecretariat@ceza.gov.ph).

Very truly yours,


  
**DHART E. CARPIO**  
BAC Chairperson



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Regional Government Center, Carig Sur,  
Tuguegarao City, Cagayan 3500 - Tel. (+6378) 395-4844 / 4080



# ANNEX A REQUEST FOR QUOTATION

<p><b>TO: CAGAYAN ECONOMIC ZONE AUTHORITY</b> 10/F GREENFIELD TOWER, MAYFLOWER COR WILLIAMS STREETS, GREENFIELD DISTRICT MANDALUYONG CITY, METRO MANILA, PHILIPPINES 1550 ☎ (632) 370-5519</p> <p>We offer to perform the work or supply these items at the quoted prices and under the terms stated below. We certify that our company is a manufacturer, licensed distributor or dealer of these items and that at least 60% of the capital thereof is owned by Filipinos, proof of which may be submitted.</p> <p>a. Prices shall be valid until _____ b. Delivery shall be completed <b>within 15 days from receipt</b> of Job or Purchase Order c. Payment within seven days after delivery, acceptance and compliance with payment requirements d. We shall pay a penalty at 1/10 of 1% of the value of the undelivered balance for each day of delay in delivery or completion of work.</p>	<p>PR No: 2022-06-291      PR Date: JUNE 29, 2022</p> <p>Please quote your best prices on the items below under the stated terms and conditions. If the total amount is P80,000 or more, submit a bidder's bond in cash, manager's or cashier's check equivalent to 5% thereof.</p> <div style="text-align: center;">   <b>PHILIP EARL N. ACHANZAR</b>          Supervising Administrative Officer       </div>
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ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
			Rental of Two Tourist Buses to be Used for CEZA Capacity / Team Building		
1.	2	Units	<p><b><u>2 TOURIST BUSES FOR 4 DAYS AND 4 NIGHTS</u></b></p> <ul style="list-style-type: none"> <li>• Can comfortably transport at least 45 passengers per bus from the location of origin to the location of the destination and within the area and vice versa, at any preferred time of the duration of the activity.               <ol style="list-style-type: none"> <li>1. July 7-8, 2022 (Greenfield Tower, Mandaluyong City to Fort Ilocandia, Laoag City, Ilocos Norte)</li> <li>2. July 10, 2022 (Fort Ilocandia, Laoag City, Ilocos Norte to Greenfield Tower, Mandaluyong City)</li> </ol> </li> <li>• Air-conditioned, with audio and video system, with luggage compartment.</li> <li>• On-Board Personal Accident Insurance.</li> <li>• Included in the package is the driver's fee, vehicle fuel, and toll fees.</li> <li>• Exclusion of the Driver's meal and Lodging</li> </ul>		
<b><i>Note: Cost must be VAT inclusive</i></b>				<b>TOTAL:</b>	

<p>ENCLOSE THIS FORM IN A SEALED ENVELOPE WITH THE RFQ NUMBER WRITTEN ON THE OUTSIDE AND SUBMIT NOT LATER THAN</p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">DATE July 4, 2022</td> <td style="width: 50%;">TIME 5:00 PM</td> </tr> </table> <p>WHEN YOU OR YOUR REPRESENTATIVE IS REQUESTED TO ATTEND THE OPENING OF ALL QUOTATIONS. THE AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS AND TO IMPOSE ADDITIONAL TERMS AND CONDITIONS IT MAY DEEM NECESSARY.</p>	DATE July 4, 2022	TIME 5:00 PM	<p>TOTAL QUOTATION AMOUNT</p> <p>PREPARED BY:</p> <p>SIGNATURE</p> <p>NAME</p> <p>POSITION</p>
DATE July 4, 2022	TIME 5:00 PM		
<p>BUSINESS NAME / BUSINESS ADDRESS:</p>	<p>PHONE NO. / FAX NO.</p>		

## ANNEX B

# ***TECHNICAL SPECIFICATIONS***

Bidders/Suppliers must state “Comply” in the column “Statement of Compliance” against each of the individual parameters of each “Specification”. Please do not just place check in the bidder’s “Statement of Compliance”.

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	Rental of Two Tourist Buses to be Used for CEZA Capacity / Team Building	
I.	<p><b><u>2 TOURIST BUSES FOR 4 DAYS AND 4 NIGHTS</u></b></p> <ul style="list-style-type: none"> <li>• Can comfortably transport at least 45 passengers per bus from the location of origin to the location of destination and within the area and vice versa, in any preferred time of the duration of the activity.               <ol style="list-style-type: none"> <li>1. July 7-8, 2022 (Greenfield Tower, Mandaluyong City to Fort Ilocandia, Laoag City, Ilocos Norte)</li> <li>2. July 10, 2022 (Fort Ilocandia, Laoag City, Ilocos Norte to Greenfield Tower, Mandaluyong City)</li> </ol> </li> <li>• Air-conditioned, with audio and video system, with luggage compartment.</li> <li>• On-Board Personal Accident Insurance.</li> <li>• Included in the package is the driver’s fee, vehicle fuel and toll fees.</li> <li>• Excluded of the Driver’s meal and Lodging</li> </ul>	