

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	1008	0	0	1008	48,232.80	0	0	0	0	0.00	1008	0	0	1008	48,232.80	0	0	0	0	0.00	2016	47.85	96,465.60	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	30	0	0	30	9,916.50	0	0	0	0	0.00	30	0	0	30	9,916.50	0	0	0	0	0.00	60	330.55	19,833.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	100	0	0	100	3,291.00	0	0	0	0	0.00	100	0	0	100	3,291.00	0	0	0	0	0.00	200	32.91	6,582.00	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	150	0	0	150	5,454.00	0	0	0	0	0.00	150	0	0	150	5,454.00	0	0	0	0	0.00	300	36.36	10,908.00	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	100	0	0	100	447.00	0	0	0	0	0.00	100	0	0	100	447.00	0	0	0	0	0.00	200	4.47	894.00	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	921	0	0	921	20,446.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	921	22.20	20,446.20	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	780	0	0	780	17,316.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	780	22.20	17,316.00	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	60	0	0	60	1,332.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	22.20	1,332.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	200	0	0	200	4,098.00	0	0	0	0	0.00	200	0	0	200	4,098.00	0	0	0	0	0.00	400	20.49	8,196.00	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	201	0	0	201	3,686.34	0	0	0	0	0.00	200	0	0	200	3,668.00	0	0	0	0	0.00	401	18.34	7,354.34	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	40	0	0	40	3,848.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	96.20	3,848.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	144	0	0	144	11,756.16	0	0	0	0	0.00	144	0	0	144	11,756.16	0	0	0	0	0.00	288	81.64	23,512.32	
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	0.00	
17	47131604-BR-T01	BROOM, Stck (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00	
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	120	0	0	120	4,992.00	0	0	0	0	0.00	120	0	0	120	4,992.00	0	0	0	0	0.00	240	41.60	9,984.00	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	120	0	0	120	2,870.40	0	0	0	0	0.00	120	0	0	120	2,870.40	0	0	0	0	0.00	240	23.92	5,740.80	
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	60	0	0	60	498.00	0	0	0	0	0.00	60	0	0	60	498.00	0	0	0	0	0.00	120	8.30	996.00	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	50	0	0	50	2,704.00	0	0	0	0	0.00	50	0	0	50	2,704.00	0	0	0	0	0.00	100	54.08	5,408.00	
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	1200	0	0	1200	167,868.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1200	139.89	167,868.00	
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	144	0	0	144	17,297.28	0	0	0	0	0.00	144	0	0	144	17,297.28	0	0	0	0	0.00	288	120.12	34,594.56	
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	50	0	0	50	2,147.50	0	0	0	0	0.00	50	0	0	50	2,147.50	0	0	0	0	0.00	100	42.95	4,295.00	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	5	0	0	5	11,440.00	0	0	0	0	0.00	5	0	0	5	11,440.00	0	0	0	0	0.00	10	2,288.00	22,880.00	
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	30	0	0	30	3,744.00	0	0	0	0	0.00	30	0	0	30	3,744.00	0	0	0	0	0.00	60	124.80	7,488.00	
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	60	0	0	60	7,350.60	0	0	0	0	0.00	60	0	0	60	7,350.60	0	0	0	0	0.00	120	122.51	14,701.20	
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	60	0	0	60	3,188.40	0	0	0	0	0.00	60	0	0	60	3,188.40	0	0	0	0	0.00	120	53.14	6,376.80	
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	100	0	0	100	14,404.00	0	0	0	0	0.00	100	0	0	100	14,404.00	0	0	0	0	0.00	200	144.04	28,808.00	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	20	0	0	20	638.20	0	0	0	0	0.00	20	0	0	20	638.20	0	0	0	0	0.00	40	31.91	1,276.40	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	30	0	0	30	867.30	0	0	0	0	0.00	30	0	0	30	867.30	0	0	0	0	0.00	60	28.91	1,734.60	
CONSUMER ELECTRONICS																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FACE MASK																											
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00	
FILMS																											
37	13111203-AC-F01	ACETATE, 50 meters	roll	5	0	0	5	4,849.40	0	0	0	0	0.00	5	0	0	5	4,849.40	0	0	0	0	0.00	10	969.88	9,698.80	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	5	0	0	5	1,105.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	221.00	1,105.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	4	0	0	4	1,139.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	284.84	1,139.36	
FURNITURE AND FURNISHINGS																											
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
46 56101519-TM-502 MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																									
47 40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48 40101604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49 40101604-EF-S01 ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00	
50 40101604-EF-W01 ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51 43211507-D5K001 DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52 43211507-D5K002 DESKTOP, for Mid-Range Users	unit	19	0	0	19	805,417.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	42,390.40	805,417.60	
53 43201827-HD-X02 EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,792.40	0.00	
54 43211503-LAP001 LAPTOP, for Mid-range Users	unit	11	0	0	11	466,180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	42,380.00	466,180.00	
55 43211503-LAP002 LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
56 43211708-MO-O01 MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76	0.00	
57 43212102-PR-D02 PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00	
58 43212102-PR-D01 PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00	
59 43212105-PR-L01 PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																									
60 39101628-LB-L01 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
61 39101628-LT-L01 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																									
62 31201610-GL-J01 GLUE, all-purpose, 200 grams	jar	100	0	0	100	7,072.00	0	0	0	0	0.00	100	0	0	100	7,072.00	0	0	0	0	0.00	200	70.72	14,144.00	
63 31151804-SW-H01 STAPLE WIRE, heavy duty (binder type), 23/13	box	50	0	0	50	1,127.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	22.55	1,127.50	
64 31151804-SW-S01 STAPLE WIRE, standard	box	300	0	0	300	7,128.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	23.76	7,128.00	
65 31201502-TA-E01 TAPE, electrical	roll	50	0	0	50	972.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	19.45	972.50	
66 31201503-TA-M01 TAPE, masking, 24mm	roll	102	0	0	102	6,311.76	0	0	0	0	0.00	102	0	0	102	6,311.76	0	0	0	0	0.00	204	61.88	12,623.52	
67 31201503-TA-M02 TAPE, masking, 48 mm	roll	102	0	0	102	12,358.32	0	0	0	0	0.00	102	0	0	102	12,358.32	0	0	0	0	0.00	204	121.16	24,716.64	
68 31201517-TA-P01 TAPE, packaging, 48 mm	roll	102	0	0	102	2,280.72	0	0	0	0	0.00	102	0	0	102	2,280.72	0	0	0	0	0.00	204	22.36	4,561.44	
69 31201512-TA-T01 TAPE, transparent, 24mm	roll	180	0	0	180	2,012.40	0	0	0	0	0.00	180	0	0	180	2,012.40	0	0	0	0	0.00	360	11.18	4,024.80	
70 31201512-TA-T02 TAPE, transparent, 48 mm	roll	60	0	0	60	1,354.20	0	0	0	0	0.00	60	0	0	60	1,354.20	0	0	0	0	0.00	120	22.57	2,708.40	
71 31151507-TW-P01 TWINE, plastic	roll	5	0	0	5	333.10	0	0	0	0	0.00	5	0	0	5	333.10	0	0	0	0	0.00	10	66.62	666.20	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
72 41111604-RU-P02 RULER, plastic, 450 mm	piece	80	0	0	80	1,331.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	16.64	1,331.20	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
73 44121612-BL-H01 BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	40	0	0	40	592.80	0	0	0	0	0.00	40	0	0	40	592.80	0	0	0	0	0.00	80	14.82	1,185.60	
74 44101602-PB-M01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
75 44101807-CA-C01 CALCULATOR, Compact	unit	4	0	0	4	1,064.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	266.24	1,064.96	
76 44121710-CH-W01 CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77 44122105-BF-C01 CLIP, backfold, 19mm	box	230	0	0	230	2,005.60	0	0	0	0	0.00	230	0	0	230	2,005.60	0	0	0	0	0.00	460	8.72	4,011.20	
78 44122105-BF-C02 CLIP, backfold, 25mm	box	175	0	0	175	2,581.25	0	0	0	0	0.00	175	0	0	175	2,581.25	0	0	0	0	0.00	350	14.75	5,162.50	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 20 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
79 44122105-BF-C03	CLIP, backfold, 32mm	box	175	0	0	175	4,473.00	0	0	0	0	0.00	175	0	0	175	4,473.00	0	0	0	0	0.00	350	25.56	8,946.00
80 44122105-BF-C04	CLIP, backfold, 50mm	box	175	0	0	175	9,807.00	0	0	0	0	0.00	175	0	0	175	9,807.00	0	0	0	0	0.00	350	56.04	19,614.00
81 44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.53	0.00
82 44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	30	0	0	30	1,002.90	0	0	0	0	0.00	30	0	0	30	1,002.90	0	0	0	0	0.00	60	33.43	2,005.80
83 44111515-DF-B01	DATA FILE BOX	piece	100	0	0	100	7,720.00	0	0	0	0	0.00	100	0	0	100	7,720.00	0	0	0	0	0.00	200	77.20	15,440.00
84 44122011-DF-F01	DATA FOLDER	piece	250	0	0	250	17,160.00	0	0	0	0	0.00	250	0	0	250	17,160.00	0	0	0	0	0.00	500	68.64	34,320.00
85 44103202-DS-M01	DATING AND STAMPING MACHINE	piece	10	0	0	10	4,539.60	0	0	0	0	0.00	10	0	0	10	4,539.60	0	0	0	0	0.00	20	453.96	9,079.20
86 44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	15	0	0	15	11,466.00	0	0	0	0	0.00	15	0	0	15	7,644.00	0	0	0	0	0.00	25	764.40	19,110.00
87 44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	15	0	0	15	14,710.80	0	0	0	0	0.00	15	0	0	15	14,710.80	0	0	0	0	0.00	30	980.72	29,421.60
88 44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	25	0	0	25	18,460.00	0	0	0	0	0.00	25	0	0	25	18,460.00	0	0	0	0	0.00	50	738.40	36,920.00
89 44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90 44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	15	0	0	15	6,487.80	0	0	0	0	0.00	15	0	0	15	6,487.80	0	0	0	0	0.00	30	432.52	12,975.60
91 44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	10	0	0	10	4,888.00	0	0	0	0	0.00	10	0	0	10	4,888.00	0	0	0	0	0.00	20	488.80	9,776.00
92 44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	4	0	0	4	45.64	0	0	0	0	0.00	4	0	0	4	45.64	0	0	0	0	0.00	8	11.41	91.28
93 44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94 44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	130	0	0	130	12,303.20	0	0	0	0	0.00	130	0	0	130	12,303.20	0	0	0	0	0.00	260	94.64	24,606.40
95 44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	50	0	0	50	4,260.00	0	0	0	0	0.00	50	0	0	50	4,260.00	0	0	0	0	0.00	100	85.20	8,520.00
96 44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	50	0	0	50	556.50	0	0	0	0	0.00	50	0	0	50	556.50	0	0	0	0	0.00	100	11.13	1,113.00
97 44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	50	0	0	50	711.50	0	0	0	0	0.00	50	0	0	50	711.50	0	0	0	0	0.00	100	14.23	1,423.00
98 44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99 44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100 44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	5	0	0	5	937.70	0	0	0	0	0.00	5	0	0	5	937.70	0	0	0	0	0.00	10	187.54	1,875.40
101 44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	5	0	0	5	1,192.85	0	0	0	0	0.00	5	0	0	5	1,192.85	0	0	0	0	0.00	10	238.57	2,385.70
102 44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	50	0	0	50	47,632.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	952.64	47,632.00
103 44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	15	0	0	15	4,336.80	0	0	0	0	0.00	15	0	0	15	4,336.80	0	0	0	0	0.00	30	289.12	8,673.60
104 44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	25	0	0	25	8,331.50	0	0	0	0	0.00	25	0	0	25	8,331.50	0	0	0	0	0.00	50	333.26	16,663.00
105 44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	50	0	0	50	3,155.50	0	0	0	0	0.00	50	0	0	50	3,155.50	0	0	0	0	0.00	100	63.11	6,311.00
106 44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	50	0	0	50	2,080.00	0	0	0	0	0.00	50	0	0	50	2,080.00	0	0	0	0	0.00	100	41.60	4,160.00
107 44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	50	0	0	50	1,833.00	0	0	0	0	0.00	50	0	0	50	1,833.00	0	0	0	0	0.00	100	36.66	3,666.00
108 44121708-MP-B01	MARKER, Permanent, Black	piece	80	0	0	80	597.60	0	0	0	0	0.00	60	0	0	60	448.20	0	0	0	0	0.00	140	7.47	1,045.80
109 44121708-MP-B02	MARKER, Permanent, Blue	piece	50	0	0	50	373.50	0	0	0	0	0.00	60	0	0	60	448.20	0	0	0	0	0.00	110	7.47	821.70
110 44121708-MP-B03	MARKER, Permanent, Red	piece	50	0	0	50	373.50	0	0	0	0	0.00	60	0	0	60	448.20	0	0	0	0	0.00	110	7.47	821.70
111 44121708-MW-B01	MARKER, Whiteboard, Black	piece	130	0	0	130	1,254.50	0	0	0	0	0.00	130	0	0	130	1,254.50	0	0	0	0	0.00	260	9.65	2,509.00
112 44121708-MW-B02	MARKER, Whiteboard, Blue	piece	130	0	0	130	1,254.50	0	0	0	0	0.00	130	0	0	130	1,254.50	0	0	0	0	0.00	260	9.65	2,509.00
113 44121708-MW-B03	MARKER, Whiteboard, Red	piece	80	0	0	80	772.00	0	0	0	0	0.00	80	0	0	80	772.00	0	0	0	0	0.00	160	9.65	1,544.00
114 44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	130	0	0	130	1,146.60	0	0	0	0	0.00	130	0	0	130	1,146.60	0	0	0	0	0.00	260	8.82	2,293.20
115 44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	100	0	0	100	1,378.00	0	0	0	0	0.00	100	0	0	100	1,378.00	0	0	0	0	0.00	200	13.78	2,756.00
116 44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
117 44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	50	0	0	50	1,039.50	0	0	0	0	0.00	50	0	0	50	1,039.50	0	0	0	0	0.00	100	20.79	2,079.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
118 44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	10	0	0	10	2,128.70	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	212.87	2,128.70			
119 44101602-PU-P01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,508.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	150.80	1,508.00			
120 44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	20	0	0	20	5,494.60	0	0	0	0	0.00	20	0	0	5,494.60	0	0	0	0	0.00	40	274.23	10,969.20			
121 44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00			
122 44121905-SP-F01	STAMP PAD, felt	piece	15	0	0	15	598.80	0	0	0	0	0.00	15	0	0	598.80	0	0	0	0	0.00	30	39.92	1,197.60			
123 44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	100	0	0	100	3,337.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	100	33.37	3,337.00			
124 44121615-ST-S01	STAPLER, standard type	piece	50	0	0	50	7,280.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	145.60	7,280.00			
125 44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	2	0	0	2	1,776.32	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	888.16	1,776.32			
126 44121613-SR-P01	STAPLE REMOVER, plier type	piece	100	0	0	100	2,787.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	100	27.87	2,787.00			
127 44121605-TD-T01	TAPE DISPENSER, table top	piece	15	0	0	15	1,092.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	15	72.80	1,092.00			
PAPER MATERIALS AND PRODUCTS																											
128 14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	50	0	0	50	4,186.00	0	0	0	0	0.00	90	0	0	90	7,534.80	0	0	0	0	0.00	140	83.72	11,720.80		
129 14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00			
130 14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00			
131 14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00			
132 14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00			
133 14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00			
134 14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00			
135 14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00			
136 14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	156	0	0	156	5,781.36	0	0	0	0	0.00	156	0	0	156	5,781.36	0	0	0	0	0.00	312	37.06	11,562.72		
137 14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	156	0	0	156	9,247.68	0	0	0	0	0.00	156	0	0	156	9,247.68	0	0	0	0	0.00	312	59.28	18,495.36		
138 14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	156	0	0	156	8,112.00	0	0	0	0	0.00	156	0	0	156	8,112.00	0	0	0	0	0.00	312	52.00	16,224.00		
139 14111514-NB-S01	NOTEBOOK, stenographer	piece	100	0	0	100	1,204.00	0	0	0	0	0.00	130	0	0	130	1,565.20	0	0	0	0	0.00	230	12.04	2,769.20		
140 14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	700	0	0	700	115,955.00	0	0	0	0	0.00	650	0	0	650	107,672.50	0	0	0	0	0.00	1350	165.65	223,627.50		
141 14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	400	0	0	400	75,672.00	0	0	0	0	0.00	450	0	0	450	85,131.00	0	0	0	0	0.00	850	189.18	160,803.00		
142 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00			
143 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00			
144 14111531-PP-R01	PAD PAPER, ruled	pad	30	0	0	30	645.90	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	30	21.53	645.90			
145 14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	10	0	0	10	980.50	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	98.05	980.50			
146 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	200	0	0	200	12,480.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	200	62.40	12,480.00			
147 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	200	0	0	200	20,800.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	200	104.00	20,800.00			
148 14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00			
149 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	200	0	0	200	6,760.00	0	0	0	0	0.00	250	0	0	250	8,450.00	0	0	0	0	0.00	450	33.80	15,210.00		
150 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	200	0	0	200	17,264.00	0	0	0	0	0.00	250	0	0	250	21,580.00	0	0	0	0	0.00	450	86.32	38,844.00		
PERFUMES OR COLOGNES OR FRAGRANCES																											
151 53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	50	0	0	50	4,042.50	0	0	0	0	0.00	60	0	0	60	4,851.00	0	0	0	0	0.00	110	80.85	8,893.50		
PESTICIDES OR PEST REPELLENTS																											
152 10191509-IN-A01	INSECTICIDE, 600mL	can	150	0	0	150	20,904.00	0	0	0	0	0.00	150	0	0	150	20,904.00	0	0	0	0	0.00	300	139.36	41,808.00		
PRINTED PUBLICATIONS																											

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153 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	10	0	0	10	372.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	37.21	372.10		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1 44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,947.20	0.00		
2 44103105-BR-B04 INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	910.00	0.00		
3 44103105-BR-B05 INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,601.60	0.00		
4 44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,126.32	0.00		
5 44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,178.32	0.00		
6 44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	861.12	0.00		
7 44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	892.32	0.00		
8 44103105-EP-B17 INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	275	0	0	275	68,640.00	0	0	0	0.00	275	0	0	275	68,640.00	0	0	0	0	0.00	550	249.60	137,280.00	0.00		
9 44103105-EP-C17 INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	150	0	0	150	37,440.00	0	0	0	0.00	150	0	0	150	37,440.00	0	0	0	0	0.00	300	249.60	74,880.00	0.00		
10 44103105-EP-M17 INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	150	0	0	150	37,440.00	0	0	0	0.00	150	0	0	150	37,440.00	0	0	0	0	0.00	300	249.60	74,880.00	0.00		
11 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	150	0	0	150	37,440.00	0	0	0	0.00	150	0	0	150	37,440.00	0	0	0	0	0.00	300	249.60	74,880.00	0.00		
12 44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	852.80	0.00		
13 44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,048.32	0.00		
14 44103105-HP-B09 INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	910.00	0.00		
15 44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,053.52	0.00		
16 44103105-HP-P48 INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,996.80	0.00		
17 44103105-HP-C48 INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,996.80	0.00		
18 44103105-HP-M48 INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,996.80	0.00		
19 44103105-HP-Y48 INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,996.80	0.00		
20 44103105-HP-G48 INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,996.80	0.00		
21 44103105-HP-B48 INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,016.00	0.00		
22 44103105-HP-B17 INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	880.88	0.00		
23 44103105-HP-T17 INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,047.28	0.00		
24 44103105-HP-B35 INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	419.12	0.00		
25 44103105-HP-T35 INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	419.12	0.00		
26 44103105-HX-C40 INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00		
27 44103105-HX-M40 INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00		
28 44103105-HX-Y40 INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00		
29 44103105-HX-B40 INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,541.28	0.00		
30 44103105-HP-B20 INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	865.28	0.00		
31 44103105-HP-T20 INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,066.00	0.00		
32 44103105-HP-B49 INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	935.00	0.00		
33 44103105-HP-C49 INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00		
34 44103105-HP-M49 INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00		
35 44103105-HP-Y49 INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00		
36 44103105-HX-B43 INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,970.80	0.00		
37 44103105-HX-C43 INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,517.36	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP67B), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP67B), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP LOS60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP LOS63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP LOS66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP LOS69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP LOS72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	8	0	0	8	25,941.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	3,242.72	25,941.76
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	4	0	0	4	16,203.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	4,050.80	16,203.20
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	28,787.20	0	0	0	0	0.00	10	2,878.72	28,787.20
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	8	0	0	8	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	3,099.20	24,793.60	
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	4	0	0	4	14,643.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,660.80	14,643.20	
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	4	0	0	4	14,643.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,660.80	14,643.20	
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	4	0	0	4	14,643.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,660.80	14,643.20	
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00	
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00	
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00	
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	30	0	0	30	703,336.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	23,444.56	703,336.80	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	44111905-WB-N01	White Board		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	45121506-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	39112102-LB-B01	LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43212105-PP-001	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43211509-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43222610-HS-001	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43222609-NR-001	Network Routers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43222640-WA-P01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43211711-SF-001	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	81112306-MF-P01	Multi Function PRINTER		5	0	0	5	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	12,000.00	60,000.00	
	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		4	0	0	4	124,001.51	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	31,000.38	124,001.51	
	53121601-GB-001	GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	60104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	46161604-LV-L01	LIFE VEST / LIFE JACKET (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	46181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
		25172502-WW-001	Wheels, _____ (type of vehicle)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0
40161513-FF-001	Fuel Filters	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
48101710-DW-F01	Drinking Water/ Fountain	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26111729-AB-001	Auto Battery	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	DVD Rewritable, speed: 4x min, 4.7 gb capacity min	Piece	149	0	0	149	5,946.59	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	149	39.91	5,946.59	
	Paper, 80 gsm A3 size	Ream	30	0	0	30	22,350.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	30	745.00	22,350.00	
	Sticker paper, A4 size (matte)	Pack	25	0	0	25	3,424.50	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	25	136.98	3,424.50	
	Printer, Large Format	Piece	5	0	0	5	363,500.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	72,700.00	363,500.00	
	Ink, Epson 003, Black	Piece	103	0	0	103	28,325.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	103	275.00	28,325.00	
	Ink, Epson 003, Cyan	Piece	50	0	0	50	13,750.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	275.00	13,750.00	
	Ink, Epson 003, Yellow	Piece	50	0	0	50	13,750.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	275.00	13,750.00	
	Ink, Epson 003, Magenta	Piece	50	0	0	50	13,750.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	275.00	13,750.00	
	Toner Cartridge, HP 131A CF210A, Black	Piece	8	0	0	8	32,560.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	8	4,070.00	32,560.00	
	Toner Cartridge, HP 131A CF211A, Cyan	Piece	4	0	0	4	20,400.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	4	5,100.00	20,400.00	
	Toner Cartridge, HP 131A CF212A, Yellow	Piece	4	0	0	4	20,400.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	4	5,100.00	20,400.00	
	Toner Cartridge, HP 131A CF213A, Magenta	Piece	4	0	0	4	20,400.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	4	5,100.00	20,400.00	
	Ink Cartridge, HP 711, Black	Piece	15	0	0	15	57,375.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	15	3,825.00	57,375.00	
	Ink Cartridge, HP 711, Cyan	Piece	11	0	0	11	19,415.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	11	1,765.00	19,415.00	
	Ink Cartridge, HP 711, Yellow	Piece	11	0	0	11	19,415.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	11	1,765.00	19,415.00	
	Ink Cartridge, HP 711, Magenta	Piece	11	0	0	11	19,415.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	11	1,765.00	19,415.00	
						0	0.00					0	0.00			0	0.00				0	0.00	0	0.00	0.00
						0	0.00					0	0.00			0	0.00				0	0.00	0	0.00	0.00

A. TOTAL		P	4,919,318.18
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	491,931.82
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	5,411,250.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

FELIX LAUDHEMIR A. FERIA
Property Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

VJOY D.C. VALLEJO
Accountant / Budget Officer

Approved by:

SEC. JAIME R. ESCANO
Head of Office/Agency

Date Prepared: SEPTEMBER 21, 2022