REQUEST FOR QUOTATION

The Cagayan Economic Zone Authority (CEZA), will undertake a Shopping for the "Supply and Delivery of Two (2) Computers with External Devices", in accordance with Section 52.1 (b) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Reform Act (Updated as of 03 July 2023).

Name of Project	Supply and Delivery of Two (2) Computers with External Devices
Approved Budget for the Contract	One Hundred Twenty Thousand Six Hundred Fifty-Four Pesos and Sixty Centavos (₱120,654.60)
Specifications	See attached Technical Specifications (Annex B)
Location	CEZA Office, Mandaluyong City
Delivery Term	Seven (7) days from the receipt of the Purchase Order

Interested suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGEPS Registration Number, price quotation form (Annex A), and Technical Specifications compliance (Annex B) during the submission of the offer/quotation.
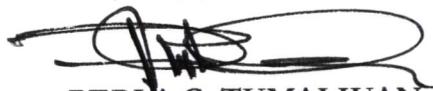
Award of the contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 AM of October 2, 2023, at the Cagayan Economic Zone Authority, 10th Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City, Metro Manila. Open submission may be submitted, manually or by email @ bacsecretariat@ceza.gov.ph.

For inquiries, you may contact us at Tel. No. 8291-6704 to 8 and email bacsecretariat@ceza.gov.ph.

Very truly yours,

PERLA C. TUMALIUAN
BAC Chairperson

10th floor Greenfield Tower, Mayflower corner Williams Streets, Greenfield District, Mandaluyong City, Metro Manila, Philippines 1550
• Tel. (+632) 8291-6704 to 08 • Email: Info@ceza.gov.ph / Website: www.ceza.gov.ph

Cagayan Office: Centro, Santa Ana, Cagayan 3514 • Tel. (+6368) 395-4832 / 4828
Regional Government Center, Carig Sur, Tugegarao City, Cagayan 3500 • Tel. (+6378) 395-4844 / 4080

ANNEX A
REQUEST FOR QUOTATION

TO: **CAGAYAN ECONOMIC ZONE AUTHORITY**
10/F GREENFIELD TOWER, MAYFLOWER COR
WILLIAMS STREETS, GREENFIELD DISTRICT
MANDALUYONG CITY, METRO MANILA,
PHILIPPINES 1550
☎ (+6328) 291 6704 to 08

PR No: 2023-09-678 | PR Date: SEPTEMBER 13, 2023

Please quote your best prices on the items below under the stated terms and conditions. If the total amount is P80, 000 or more, submit a bidder's bond in cash, manager's or cashier's check equivalent to 5% thereof.

We offer to perform the work or supply these items at the quoted prices and under the terms stated below. We certify that our company is a manufacturer, licensed distributor or dealer of these items and that at least 60% of the capital thereof is owned by Filipinos, proof of which may be submitted.

a. Prices shall be valid until _____
b. Delivery shall be completed within _____days from receipt of Job or Purchase Order
c. Payment within seven days after delivery, acceptance and compliance with payment requirements
d. We shall pay a penalty at 1/10th of 1% of the value of the undelivered balance for each day of delay in delivery or completion of work.

PHILIP EARL H. ACHANZAR
Supervising Administrative Officer

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
A.					
			TWO (2) COMPUTERS WITH PERIPHERALS		
I.	1	Piece	**DESKTOP** • Processor: minimum of 6 cores, 12 threads, 4.2 GZ • Operating System: Windows 10 Pro or up • Memory: 16.0 GB RAM DDR4 w/ additional slots • Storage: 256 GB SSD w/ minimum of 1 TB internal HDD • Video Card: minimum 4GB video card dedicated for rendering and designing • Monitor: minimum 19" LED, resolution of 1080x1920		
	1	Piece	**LAPTOP** • Processor: minimum of 6 cores, 12 threads, 4.2 GZ • Operating System: Windows 10 Pro or up • Memory: 16.0 GB RAM DDR4 w/ additional slots • Storage: 512 GB SSD w/ HDD slot • Video Card: minimum 4GB video card dedicated to rendering and designing • Monitor: minimum 15.6" LED, resolution of 1600x900		
	2	Piece	**EXTERNAL HARD DISK DRIVE** Capacity: 2TB Hard Disk Interface: USB 3.0 Hardware Platform: PC, Mac Special Features: Password Protection Form Factor: 2.5 inches		
	2	Piece	**EARPHONES** Sensitivity: up to 105dB Frequency Response: 20Hz up to 20,000Hz 3.5 mm AUX cable connection		
			-nothing follows-		
			Note: Cost must be VAT-inclusive	**TOTAL:**	

ENCLOSE THIS FORM IN A SEALED ENVELOPE WITH THE RFQ NUMBER WRITTEN ON THE OUTSIDE AND SUBMIT NOT LATER THAN		TOTAL QUOTATION AMOUNT
DATE OCTOBER 2, 2023	**TIME** 10:00 A.M.	**PREPARED BY:** **SIGNATURE**
WHEN YOU OR YOUR REPRESENTATIVE IS REQUESTED TO ATTEND THE OPENING OF ALL QUOTATIONS. THE AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS AND TO IMPOSE ADDITIONAL TERMS AND CONDITIONS IT MAY DEEM NECESSARY.		**NAME** **POSITION**
BUSINESS NAME / BUSINESS ADDRESS:		**PHONE NO. / FAX NO.**

TIN: _____

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state *"Comply"* in the column *"Statement of "Compliance"* against each of the individual parameters of each *"Specification"*. Please do not just place a check in the bidder's *"Statement of Compliance"*.

Item	Technical Specifications		STATEMENT OF COMPLIANCE
I.	TWO (2) COMPUTERS WITH EXTERNAL DEVICES		
	1	**DESKTOP** • Processor: minimum of 6 cores, 12 threads, 4.2 GZ • Operating System: Windows 10 Pro or up • Memory: 16.0 GB RAM DDR4 w/ additional slots • Storage: 256 GB SSD w/ minimum of 1 TB internal HDD • Video Card: minimum 4GB video card dedicated for rendering and designing • Monitor: minimum 19" LED, resolution of 1080x1920	
	1	**LAPTOP** • Processor: minimum of 6 cores, 12 threads, 4.2 GZ • Operating System: Windows 10 Pro or up • Memory: 16.0 GB RAM DDR4 w/ additional slots • Storage: 512 GB SSD w/ HDD slot • Video Card: minimum 4GB video card dedicated to rendering and designing • Monitor: minimum 15.6" LED, resolution of 1600x900	
	2	**EXTERNAL HARD DISK DRIVE** Capacity: 2TB Hard Disk Interface: USB 3.0 Hardware Platform: PC, Mac Special Features: Password Protection Form Factor: 2.5 inches	
	2	**EARPHONES** Sensitivity: up to 105dB Frequency Response: 20Hz up to 20,000Hz 3.5 mm AUX cable connection	